

**Minutes of the Jasper Community Arts Commission
City of Jasper, Indiana held April 5, 2005**

The regular meeting of the Jasper Community Arts Commission was held at 4:30 pm on Tuesday, April 5, 2005 at the Jasper Arts Center with Vice-President Mike Jones presiding. The Pledge of Allegiance was recited and then roll call was held with the following **Commission Members Present:** Doug Abbett, Gloria Buecher, Mike Jones, Sylvia Metzger, Robin Norris, Myra Schuetter, Pat Thyen. **Commission Members Absent:** Gerald Gagne, Ann Hilgefert, Don Routson, Don Weisheit. **Staff Members Present:** Darla Blazey, Barbara Hoffman, Doreen Lechner, Kit Miracle, Donna Schepers. **Regional Services Coordinator:** Jill Watson. **Guests in Attendance:** Mayor William J. Schmitt; City Attorney, Sandy Hemmerlein.

APPROVAL OF MINUTES

Pat Thyen moved, **Gloria Buecher** seconded the approval of the minutes of the March 1, 2005 board meeting. Motion passed 7-0.

City Financial Statement

Darla reported. She noted that annual donations were \$1,000 above last year's campaign. All line items are in order. The JCAC will receive a grant from the Heartland Arts Fund in the amount of \$5,000 to support the season opener Broadway – The Star Spangled Celebration (2 shows). After conclusion of discussion, it was moved by **Pat Thyen** to accept the financial statement as presented. **Sylvia Metzger** seconded. Motion passed 7-0.

City Claims and Regional Partnership Grant Claims

City Claims in the amount of \$26,461.34 were presented. Regional Partnership Grant claims in the amount of \$1,150.00 were also presented. It was moved by **Doug Abbett** to accept the claims as presented. **Robin Norris** seconded. Motion passed 7-0.

Public Business

There was no business to report.

COMMITTEE REPORTS

Visual Arts Report

Kit reported.

- Last month was Youth Art Month which is always very busy and well attended. The first half of the month featured high school students artwork and about 150 people attended the reception. Crawford County High School visited the exhibit. The second half of the month featured artwork of 12 Dubois County elementary schools. About 250 people attended the reception. Pre-schoolers from Holy Family visited during the month. Parents, grandparents and friends bought some of the artwork from the students.
- The portfolio review was held last week with the visual arts committee. They reviewed approximately 80 submissions. A proposed list of exhibits for 2006 will be presented at the next board meeting for approval.
- The summer ARTventures schedule is ready. For visual arts, 8 classes will be offered. This includes an expansion of services. The classes are: ARTventures of the World, Indoor & Outdoor Painting, Creative Clay (three sessions), Japanese Papermaking & Printmaking, Bead Weaving and Beginning Watercolor. This will keep us pretty busy during the summer. The ARTventures brochure will be 2 colors and should be back from the printer by the middle of April. The brochures will be distributed to all the schools.
- The 37th Annual Art Guild Exhibit is now on display. The exhibit will run through April 30. A public reception will be held on Friday, April 8, from 6-9:00 pm.

Education Report

Donna reported.

- In March two Arts-for-A-Region programs were held at Jasper Middle School: Andes Manta and The World of Anne Frank. A Partner-In-Education program, Theatreworks USA's Charlotte's Web, was held at the Arts Center for students in 3-5.
- The Shakespeare Residency is going on now at Jasper High School with performances and workshops. "An Evening with Shakespeare" will feature famous scenes from Shakespeare's plays performed by the Kentucky Shakespeare Festival, skits and scenes done by Jasper High School British Lit students and a presentation by JHS English teacher Clara Fromme, who will talk about her visit to England last summer to study Shakespeare. The event will be held at the Jasper Arts Center at 6:00 pm on Thursday, April 7. The second part of the evening, "A Taste of Shakespeare" will feature a buffet of foods from Shakespeare's time. Cost of the performance and meal will be \$5.00 for each. Kentucky Shakespeare Festival's residency is part of the JCAC's Partners-In-Education Series.

Buildings & Structures Report

Doreen reported.

- She passed out a sheet with equipment quotes for a PC Computer Workstation, McIntosh Computer Workstation and Grand Drape and Valance. Following were the quotes for each item: **PC Computer Workstation**, (512 MB Memory, 80 GB Hard Drive, CDRW, 1.44 MB Floppy; software Windows XP and Microsoft Office Professional Version): **Eck Mundy, \$1,398.00** ; **Dell, \$1,402.44**; **Matrix Integration, \$1,482.44** and **Matrix Integration** (DVD/CDRW), **\$1,537.04**. After some discussion, it was moved by **Doug Abbett** to accept the proposal from Eck Mundy for the PC Computer Workstation for the price of \$1,398.00 which was the lowest quote. **Gloria Buecher** seconded. Motion passed 7-0.
- **McIntosh Computer Workstation** (Dual 1.8 GHz Mac G5, 768 MB Memory, 80 GB Hand Drive, software Mac OS X, Virtual PC 7.0; color inkjet printer) *price includes shipping: **MacMall, \$2,446.96** less rebate of \$212.98 equals **\$2,233.98**; **MacZone, \$2,418.94** less rebate of \$98.99 equals **\$2,319.95**; **Apple Store** (additional 256 MB memory), \$2,453.90 less rebate of \$99.95 equals **\$2,353.95**; **CDW-G (Mac Warehouse), \$2,512.30** less rebate of \$99.99 equals **\$2,412.31**; **MacConnection, \$2,521.11** less rebate of \$79.95 equals **\$2,441.16**. After some discussion, it was moved by **Sylvia Metzger** to accept the proposal from MacMall for the McIntosh Computer Workshop for the price of \$2,233.98 which was the lowest quote. **Robin Norris** seconded. Motion passed 7-0.
- **Grand Drape & Valance** (25 oz. Black Velour, 75% Fullness; 2-20' x 26' Main Traveler, 6' 6" x 52' Valance: **I Weiss, Traveler \$2,930.00, Valance \$1,115.00, Total \$4,045.00**; **Rose Brand, Traveler \$2,924.90, Valance \$1,159.00, Total \$4,084.00**; **Norcostco, Traveler \$3,430.00, Valance, \$1,388.00, Total \$4,818.00**. These prices do not include shipping. After some discussion, it was moved by **Pat Thyen** to accept the proposal from I Weiss for the Grand Drape & Valance for the price of \$4,045.00 which was the lowest quote. **Myra Schuetter** seconded. Motion passed 7-0.

Region 11 Report

Jill reported.

- She and Darla are working on the Biennial Plan that is due to the Indiana Arts Commission this Friday. The Plan will include activities and programs involving Region 11 and the JCAC's community arts programming. Board members were welcomed to review the plan before submission.
- Sixteen grant applications have been received for the Indiana Arts Commission's Regional Arts Partnership funds for FY2006. There are two new organizations that have applied this year—Marengo School in Crawford County and Springs Valley Schools in Orange County. All counties are represented in the grant applications: Crawford County,

1; Daviess County, 1; Dubois County, 5; Martin County, 1; Orange County, 5 and Perry County, 1. All of Region 11's counties are being served through the grants program. The amount for grant requests was \$71,793. A total of \$28,782 is available to distribute. The applications will be reviewed in mid May. Jill will bring the scores of the grants and ask for approval of the grants at the June Board meeting.

- For cultural planning, the JCAC is continuing to work with Craig Dreeszen, who is the cultural planning expert hired by the Indiana Arts Commission. He will be coming to Jasper on May 4 to work with members of the JCAC, the Regional Advisory Council members and other cultural leaders to provide planning guidance. He will also review the results of the statewide cultural surveys. His report will include a specific summary on Region 11 as well. The information will help craft a new cultural plan or a plan of action for regional services in Region 11. Craig will assist in writing the plan; extra money was requested through the Biennial Plan to pay for Craig's services. His price is affordable since he is working with the Indiana Arts Commission and other Arts Partners in the state. His fees would be \$5,000 plus travel expenses of \$200 which would be a total of \$5,200. This would be for services done over the course of 5 to 6 months. Half would be paid from regional arts funds this fiscal year, and half would be paid out of the fiscal year, which begins July 1. He will be working with the regional partners on May 5th & May 6th within the state. After some discussion, a motion was made by **Sylvia Metzger** to accept the proposal to pay Craig Dreeszen, cultural planning expert, \$5,200 over the course of the two fiscal years. **Robin Norris** seconded. Motion passed 7-0.

Performing Arts Report

Darla reported.

- She presented the slate of Backstage and Family Fun Series for the 2005-06 season for approval. The Backstage Series is as follows: Cathie Ryan, Irish singer; November 13; Chapter 6, an all male a cappella group, January 29; Elizabeth Keusch, Classical music, April 22/23; David Walburn, Singer/songwriter, February or April. Family Fun Series is as follows: Michael Cooper, Mask making, October 2 or 3; Roger Day, Singer/songwriter, November 19; Portland Taiko, Japanese/American Drumming, March 5. It was moved by **Sylvia Metzger** to approve the slate of Backstage and Family Fun Series as presented. **Myra Schuetter** seconded. Motion passed 7-0.

Chalk Walk Arts Festival Report

Darla reported.

- The Chalk Walk Arts Festival is a month away. Brochures have been distributed to all the schools and around the community. Registrations have been received for the ArtsMarket and the Chalk Walk. Resident artists are returning and some new ones are joining in the day. Food vendors are also being approached. It should be a great event. There will be six hands-on activity stations. The merchants are working with the JCAC staff to promote the event. They are arranging for shuttle service from the Depot to downtown. Members of the Dubois County Art Guild will exhibit their artwork at the depot throughout the day.

OLD BUSINESS

Box Office Software

Darla reported.

- Darla reported on a meeting she had with the City Clerk/Treasurer Juanita Boehm, City Attorney Sandy Hemmerlein and Sharon Sander, City Financial Coordinator, concerning the handling and facilities fees approved at last month's meeting. Sandy had prepared drafts of the ordinances that the City Council would need to approve to begin collecting the fees and to approve the fund in which they would be placed. Juanita wanted to know if the price would be built into the ticket price or added on and stated separately. Some questions came up regarding how renters of the Arts Center would pay the fees. Some renters sell tickets and some don't. After speaking with Actors Community Theatre board members, Darla learned that they were opposed to collecting the fees. In some cases

ACT would pay more in handling fees than in rental of the facility. For example, about 3,000 people attend the summer musical. Last year's ACT rent was \$1,900. If they charged a \$1/ticket fee, they would collect and turn over to the JCAC more in handling fees than in rent. Darla also learned that they are not interested in the JCAC serving as their box office and using the new system.

- Darla expressed her concern that loyal JCAC customers may be paying more than single ticket buyers. If a customer purchased the JCAC's Grand Package, to buy one ticket to all 12 events offered during the season, they would be charged \$12 on top of the ticket price. If they phoned in the order, the extra charge would be \$13. These extra fees could add up for customers especially since the JCAC is already planning to increase ticket prices for the 2005-2006 season. Darla said she thinks that is too much for patrons to handle in one year. Board members agreed.
- Darla presented a new cost/benefit analysis based on research collected by Barb. Barb figured that orders for the season totaled 3,400. This was a close approximation. If the JCAC charge a \$2 handling fees on all orders, about \$6,800 would be generated annually to off-set costs of the system. Another \$1 per phone order could generate about \$2,800 per year. About 80% of our orders come via phone. A \$50 fee could be added to all rental contracts to help pay the costs, which could generate about \$600 annually. Darla noted that it is an industry standard to charge these fees.
- Several board members expressed concerns with the handling fees and ticket charges. After a lengthy discussion, the members decided to form a group to review the options before them and come back at the May meeting with a final recommendation. Doug Abbett, Don Routson and Sylvia Metzger will meet with Darla in the coming month.

Summer Intern

Darla reported.

- She interviewed someone yesterday for the position. Her name is Megan Tretter from Ferdinand. She is a student at DePauw, graduating with a degree in English and specifically has an interest in the arts. She will begin working on May 24.

Usage Report

Darla reported.

- A copy of the usage report of the building was given to all present to peruse and to look at. The total number of activities and total individual use figure are up from last year.

Announcements

Darla said this is Barb's last official board meeting and expressed everyone's gratitude for her for 24 years of service to the JCAC. Mayor Schmitt was present to thank her for her years of service and dedication to the City of Jasper. A small reception was held in the gallery for her after the meeting.

Adjournment

Myra Schuetter made the motion to adjourn the meeting at 6:00 pm, **Gloria Buecher** seconded. Motion passed 7-0. The next regular meeting will be held on Tuesday, May 3, 2005 at 4:30 pm.

Gerald Gagne, President

Don Routson, Secretary-Treasurer